## Using the Course Catalog to Search for Course in Student Planning

**STEP 1:** After logging into your **Okta dashboard** at aurorauniversity.okta.com, click on the **Self-Service** application.

okta	Q Search your apps					Sammy Aurora University
My Apps	My Apps					Sort 🔻
= Work Add section ⊕	⊗ Work					
Notifications	Self-Service	timelycare	<b>ii</b> Handshake	PHILLIPS LIBRARY	Academic	SpartanNet
Add apps	Self-Service Login	TimelyCare Login	Handshake	Library	Academic SupportNet	SpartanNet Student Intranet
	moodle	moodle	zeodesk	iiii	Office 365	zoom
	Moodle On-campus Courses	Moodle Online Courses	ITS Help	eRezLife Login	Microsoft Office 365 Office Portal	Zoom Meetings

STEP 2: You will see a Self-Service dashboard with commonly used sites. Click on Course Catalog.

≡	Aurora University			요 sspartan01	〔→ Sign out	(?) Help
<b>f</b>	Hello, Welcome to Aurora University Self-Service! Choose a category to get started.					
<u>ن</u> ا ا	Financial Aid Here you can access financial aid data, forms, etc.	•	Tax Information Here you can change	your consent for e-deli	very of tax informati	ion.
٩	Student Planning Here you can search for courses, plan your terms, and schedule & register your course sections.		Course Catalog Here you can view an	d search the course cat	alog.	
	Grades Here you can view your grades by term.	ľ	Enrollment Veri Here you can view an	fications d request an enrollmer	nt verification.	

**STEP 3:** The catalog can be searched by using a **Subject Search** or an **Advanced Search**.

(i) If you have questions regarding	s Student Planning nlease email advise@auro	
	source in annual, prease email aurisewauro	ra.edu.
Search for Courses and (	Course Sections	
Subject Search Advanced Search Catalog Advanced Sear Results View	rch	
Catalog Listing		
<ul> <li>Section Listing</li> </ul>		
Term	Meeting Start Date	Meeting End Date
Select Term	✓ M/d/yyyy	M/d/yyyy
Courses And Sections		
Subject	✓ Course number	Section
Subject	✓ Course number	Section
	Search for Courses and G Subject Search Advanced Search Catalog Advanced Search Catalog Listing Catalog Listing Section Listing Term Select Term Courses And Sections Subject	Search for Courses and Course Sections          Subject Search         Advanced Search         Results View         Catalog Listing         Section Listing         Term         Select Term         Subject         Courses And Sections         Subject         Subject         Course number         Subject         Course number

**STEP 4:** The **Catalog Advanced Search** allows you to search for specific courses, limit searches by days/times, and focus on specific locations. Setting the results view to **Section Listing** will show the most information when searching.

Catalog Advanced Search Results View			
Catalog Listing Section Listing	Me	peting Start Date	Meeting End Date
		setting Start Date	

**STEP 5:** Enter your search criteria, starting with the **Term**.



**STEP 6:** Utilize the subject drop-down boxes to choose subject areas, type in course number and/or sections if you know them, and limit your searches by days of the week, locations, academic levels, course times, and course types (as applicable). Click **Search**.

Term	Meeting Start Date	Meeting End Date
2022 Fall Semester	✓ M/d/yyyy	Malyyyy
Courses And Sections		
Art	✓ Course number	Section
Subject	Course number	Section
Subject	Course number	Section
+ Add More		
Days Of Week		
Sunday Monday	Tuesday	Wednesday
Dhursday Friday	Saturday	
Location		
Aurora - Main Campus	~	
Academic Level		
Select Academic Level	~	
Time Of Day	Time Starts by	Time Ends by
Select Time Of Day	► hh:mm AM/PM	hh:mm AM/PM
Course Type		
Select Course Type	~	
Clear Search		

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**STEP 7:** Your results will display. You can utilize the **Filter Results** menu on the left to further narrow your search. Courses you have already planned will display in the **Planned Status** column.

Academics - Course Catalog											
Search for Courses and Cou < Back to Course Catalog	urse Sections							Se	arch for courses		٩
Filter Results	Hide	Advanced Search Filters Applied: (	Selection: ART Aurora - Main Campus	× 2022	Fall Semester X						
Availability	^	Add To Schedule	Term	Status 🗼	Section Name 🔺	Title	Planned Status	Dates	Location	Instructional 🔊 Methods 💙	Meeting Information
Open and Waitlisted Sections Open Sections Only			2022 Fall Semester	Waitlisted	ART-1020-01	Around the World in 80 Master		8/29/2022-12/17/2	022 Aurora - Main Campus	Lecture Final Exam	M, W, F 10:40-11:45 AN 8/29/2022 - 12/10/2023
Subjects	^	Add									STPH 221 (LEC) 12/12/2022 - 12/12/202 TBD (EIN)
Art (11)	^	Add	2022 Fall Semester	Open	ART-1020-02	Around the World in 80 Master	Planned	8/29/2022-12/17/2	022 Aurora - Main Campus	Lecture Final Exam	T, Th 8:00-9:45 AM 8/29/2022 - 12/10/202: INST 318 (LEC) 12/13/2022 - 12/13/20:
Aurora - Main Campus (11) Terms	^		2022 Fall Semester	Waitlisted	ART-2100-01	Introduction to Drawing		8/29/2022-12/17/2	022 Aurora - Main Campus	Studio Final Exam	TBD (FIN) M, W 9:20-11:05 AM 8/29/2022 - 12/10/2022 STPH 201 (STD)
2022 Fall Semester (11)     Days of Week	^	Add									12/14/2022 - 12/14/20 TBD (FIN)
Monday (8) Tuesday (3) Wednesday (8) Thursday (3) Friday (5)		Add	2022 Fall Semester	Waitlisted	ART-2100-02	Introduction to Drawing		8/29/2022-12/17/2	022 Aurora - Main Campus	Studio Final Exam	T, Th 8:00-9:45 AM 8/29/2022 - 12/10/202: STPH 201 (STD) 12/13/2022 - 12/13/20 TBD (FIN)

**STEP 8:** You can choose to add course sections to your plan by clicking the **Add** button in the **Add to Schedule** column and then clicking **Add Section** on the pop-up screen.

Section Details						
ART-2540-01 Art and Po 2022 Fall Semester	wer					
Instructors	Libby K Escobedo (lescobed@aurora.edu)					
Meeting Information	M, W, F 12:00 PM - 1:05 PM 8/29/2022 - 12/10/2022 Aurora - Main Campus, Dunham Hall 121 (Lecture)					
	12/14/2022 - 12/14/2022 Aurora - Main Campus, TBD (Final Exam)					
Dates	8/29/2022 - 12/17/2022					
Seats Available	2 of 40 Total					
Credits	4					
Grading	Graded V					
Requisites	None					
Course Description	Art and architecture are often used to express power. Those in power, whether individuals or institutions, manipulate images, build and destroy monuments to power and ambition, and sponsor art that reveals values and power relationships. Through detailed study of works of art and architecture related to power or the lack of power, this course explores how expressions of power in art and architecture affect society and historical events and how modern concerns about propaganda, media, and manipulation color our own approach to the art and architecture of the past					
(	Close Add Section					
2022 100 2010	Add Section					